

Lilburn Elementary School (LES)
Parent Involvement Action Plan
2007-2008

- **Parent Center:** Open daily 9 – 3, The LES Parent Instructional Support Coordinator (PISC) is available to provide resources and activities for parents to use at home to help students practice academic skills.
- **Monthly training** for parents who wish to **volunteer** in our school will be provided in the Parent Center on the 3rd Tuesday of each month, August through March. (8/21, 9/18, 10/16, 11/20, 12/18, 1/15, 2/19, 3/18)
- **A Parent Involvement Committee**, consisting of parents, community members, school administration, and staff will meet to review and/or revise the Local School Parent Involvement Policy, Plan, and School-Home Compact. All comments and suggestions, including unsatisfactory comments, regarding the Title I School Plan and Parent Involvement Policy will be collected, sent to the LEA, and considered in the revision of the Policy/Action Plan for our school.
- **Title I Orientation and Curriculum Night:** Thursday, September 6th for Kindergarten – 1st grade and Tuesday, September 11th for 2nd – 5th grade: 7 P.M. – 8 P.M.. Parents will learn about the school-wide Title I program, Academic Knowledge and Skills and testing benchmarks. Other sessions will be available through our Parent Center.
- **New Student and New Parent Orientation:** Tuesday, January 22 at 10:30. We will welcome new students and parents to Lilburn Elementary School and share information about our Title I program, Academic Knowledge and Skills, and parent involvement activities. Parents may call the Parent Center to schedule an appointment for an individual orientation meeting and tour as needed at other times throughout the year.
- **Lunch and Learn** will meet on the 1st Tuesday of each month, September - April, 10:00 – 11:30, Parents will learn ways to help support their child’s learning at home. (9/4, 10/2, 11/6, 12/4, 1/ 8, 2/5, 3/4, 4/1). Presentations will be in English and Spanish.
- **Lunch and Learn at Huntington Village** will meet monthly on Thursdays at Huntington Village Apartments to repeat/continue sessions from the previous Tuesday session. (9/6, 10/4, 11/ 8, 12/6, 1/10, 2/7, 3/6, 4/3). Presentations will be in English and in Spanish.
- **Family Reading Make & Take:** Wednesday, November 14th, 2:00 – 6:30 P.M. and Thursday, November 15th, 2:00 – 4:00 P.M. This fun opportunity for the entire family will provide simple activities and games to involve the whole family in reading. Materials will be provided to begin or add to home libraries.
- **Family Math Make & Take:** Wednesday, February 13th, 2:00 – 6:30 P.M. and Thursday, February 14th, 2:00 – 4:00 P.M. This fun opportunity for the entire family will provide simple activities and games for involving the entire family in math.
- **Pre-Kindergarten** parents are invited to **SPARK – “Supporting Partnerships to Assure Ready Kids”** – Thursdays, 9:30 – 11:00. A pre-entry program for Pre-K parents and students will focus on Kindergarten Curriculum and Transition including orientation to Lilburn Elementary School. Kindergarten. Parents will receive information about Motor skills, Reading and Writing, Math, Kindergarten forms and registration procedures.
(1/17, 2/21, 3/13, and 5/8)
- **Methods of Communication**
 - a. Friday Folder – Weekly classroom news, school notices and information
 - b. Agenda Books –Sent home daily in grades 3-5
 - c. Parent/Teacher conferences – November and February, and by request
 - d. Gwinnett County Public School’s Progress Reports sent quarterly
 - e. Email, letters, and phone calls
 - f. Automated telephone messages in English and Spanish
 - g. Parent Liaisons and Parent Instructional Support Coordinator available during the school day by telephone and appointment.